

The following safety protocols must be followed when using university or County provided vehicles for work and were developed to comply with Cal/OSHA COVID-19 Prevention Emergency Temporary Standards (ETS), Title 8, Sections 3205 and 3205.4. These standards do not apply in emergency conditions or when all employees using the vehicle are fully vaccinated.*

Symptom screening

Employees must complete and pass the UC ANR Clearance to Work Survey each day, before using or riding in a UC or County vehicle.

Cleaning, disinfecting, and hygiene

When using shared or pool vehicles, before each trip, employees must clean and disinfect:

- All high-contact surfaces used by drivers, such as the steering wheel, armrests, seatbelt buckles, door handles and shifter.
- All high-contact surfaces (door handles, seatbelt buckles, armrests, radio, etc.) used by passengers.
- Employees shall ensure that adequate supplies of sanitizing materials are available and in the vehicle.
- Hand sanitizer will be kept in each vehicle and drivers and riders must sanitize their hands when entering and exiting the vehicle.
 - If locations need help with arranging for a supply of hygiene/sanitizing supplies, please contact the ANR COVID-19 supply team via the [Ask EH&S survey](#).
- Avoid eating in the vehicle.

Masks/Face Coverings or Respirators

To avoid potential spread of virus, employees should use separate vehicles as much as possible.

When it is not feasible or practical to use separate vehicles, employees may share a vehicle with the following conditions:

- Employees who are not fully vaccinated and are driving or riding in vehicles must wear face coverings, unless they are alone in the vehicle.
- Starting June 28, 2021, N95 respirators must be provided upon request for voluntary use by employees who are sharing a vehicle and have not been fully vaccinated. Employees choosing to wear respirators for voluntary use must complete the training and documentation as outlined on the Risk & Safety Services website:
http://safety.ucanr.edu/Programs/Respiratory_Protection_Program/Voluntary_Use_Provisions/
 - The use of N95 respirators by individuals who are not fully vaccinated is voluntary; conventional face coverings/masks are effective at helping prevent people from getting and spreading COVID-19.

Ventilation

- To ensure fresh air ventilation, employees sharing a vehicle must drive with the windows open and the ventilation system set to maximize outdoor air and not recirculated air; as weather conditions allow.
- Windows do not have to remain open during weather conditions that would create a hazard for employees, such as: excessive heat, excessive cold, rain/snow, or Air Quality Index (AQI) >100. To find sources for monitoring AQI, see:
http://safety.ucanr.edu/Programs/Respiratory_Protection_Program/WildfireSmoke/

Notes: * “Fully vaccinated” means the employee has provided UC ANR with documentation that they have received both doses of a two-dose vaccine, or one dose of a single-dose vaccine and at least 14 days have elapsed since the final dose.

Employees or supervisors must not ask the vaccination status of others. This information will be collected in compliance with UC’s [COVID-19 Vaccination Program Policy](#), in a secure manner and the information will be kept private. The employee vaccination status information will only be accessible to certain personnel in Human Resources and Risk & Safety Services, as needed to ensure compliance with the UC policy and the Cal/OSHA ETS and as needed to respond to COVID-19 cases in the workplace.