

UCCE Letterhead

Date

Dr. _____

Health Officer

County of _____

Address: _____

RE: Submittal of Annual Notice of Intention to Operate and Camp Operating
Procedures, 4-H Camp _____, _____ County, California

This correspondence serves as the Notice of Intention to Operate an organized camp as required by California Code of Regulations (CCR) Title 17, Section 30703. The 4-H Camp _____ is located at _____ and is scheduled to operate between the dates of _____ and _____.

The 4-H Camp Operating Procedures are also attached as required by CCR Title 17, Section 30704.

If you have any question or require additional information, please contact me at

_____.

Sincerely,

County Director
UCCE