



4-H Youth Experiences in Science Project

Adult Coach Job Description

Time Commitment:	Fall Semester (September -January) and/or Spring Semester (January - June) Santa Clara County 4-H Program Representative
Responsible To:	Overseeing the delivery of the 4-H Youth Experiences in Science (YES) program at a school site in the Toyon Elementary School.
Responsible For:	
Specific Tasks:	<ul style="list-style-type: none">● Provide leadership to teams in the planning, orchestration and reflection process of each weekly lesson.● Oversee weekly YES sessions at the school, supporting teens in their role as teachers.● Interface with school personnel for smooth delivery of the program.● Monitor and record teen volunteer service hours.● Communicate with 4-H Program Representative if problems arise. Participate in coach meetings one evening a month.
Qualifications:	<ul style="list-style-type: none">● Attend mandatory meetings including: the 4-H New Volunteer Orientation and 4-H Y.E.S. Training.● Completion of mandatory 4-H volunteer enrollment forms. Required commitment of volunteering 2-3 hrs/wk to the project. Desire and ability to work with teenagers, providing feedback, encouragement, and mentoring.● Strong communications and interpersonal skills. Strong organizational skills.● Openness to work with diverse populations.
Costs:	4-H Adult Volunteer Enrollment Fee – provided at no cost by the Y.E.S. Project (subject to change)
Benefits:	Hands-on experience in working with high school and elementary school students. Opportunity to improve leadership and communication skills. Experience in working with diverse populations in Santa Clara County.
To Apply:	Complete an online application: http://ucanr.edu/survey/survey.cfm?surveynumber=21630 or contact Claudia Damiani, Santa Clara County 4-H Office, 408-282-3116