# Santa Clara County 4-H Project Proposal Form:

# Project Title:

**Name of 4-H Adult Volunteer(s):**

**Complete this proposal as a word document and save with label of club & project. Upload document & complete survey at:** [**http://ucanr.edu/u.cfm?id=179**](http://ucanr.edu/u.cfm?id=179)

## Summary of Project/Activity

1. Please provide the goal and a brief overview in the space provided.

*Click or tap here to enter text.*

1. What are the specific learning objectives of this project/activity?

*Click or tap here to enter text.*

1. What is the focus of this project? (Check all that apply)

Citizenship Leadership Healthy Living  Science, Technology, Engineering & Math

1. Describe how this project addresses each of the checked focus areas?

*Click or tap here to enter text.*

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1. Identify what youth need to experience to develop citizenship, leadership, Healthy Living and/or the STEM skills you are targeting in the project

*Click or tap here to enter text.*

1. What risks, if any, are associated with this project and how will those risks be mitigated and/or managed? What skills or training do you have that will help you recognize, mitigate and/or manage risks? Please answer both parts of this question.

Safety is an important consideration in all 4-H projects. Please review the Clover Safety Fact Sheets. <http://safety.ucanr.edu/4-H_Resources/>

*Click or tap here to enter text.*

1. Is there a Service Learning Activity that will be included in the project?  If so, please describe.

<http://4h.ucanr.edu/Projects/Citizenship/service_learning/Toolkit/Project_Planning/> Service-Learning is a strategy that integrates community needs, intentional learning objectives, and structured opportunities for reflection. Service-Learning projects take community service or volunteer projects to the next level by emphasizing both service and learning to create a more meaningful experience for youth. For more information, check out, [Service-Learning in Community-Based Organizations: A Practical Guide to Starting and Sustaining High-Quality Programs](http://www.extension.iastate.edu/sites/www.extension.iastate.edu/files/4h/servicelearningcommunitybasedorganizations.pdf).

*Click or tap here to enter text.*

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## ll. "Making a Measurable Difference"

1. Identify what the youth is expected to demonstrate after completing the project.

*Click or tap here to enter text.*

1. How will you know if you have reached your goals?

*Click or tap here to enter text.*

1. What curriculum will be used?  Please list in the space provided.  INCLUDE TITLE & LEVEL

* 4-H curriculum may be combined with other resources
* Approved 4-H curriculum from other states may be used
* A 4-H project must use some of the 4-H curriculum available

4-H Curriculum Curriculum is available at: <http://4h.ucanr.edu/Resources/Curriculum/> and National 4-H Mall (<http://www.4-hmall.org/Curriculum.aspx>

*Click or tap here to enter text.*

1. How will this project be inclusive and accessible to diverse audiences

*Click or tap here to enter text.*

\*\*\*Save this document as a WORD file with a title that identifies your club and project title\*\*\*.

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**Santa Clara County Project Proposal**

**Community Club Leader Support Form**

Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adult Volunteer Project Leader(AVPL):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teen and Junior Leaders: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

As Community Club Leader, I have reviewed this Project Proposal and believe it to be a project that will benefit the members of our club 4-H Youth Development Program. I am confident that the Adult Volunteer Project Leader is able to lead this project as described.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Community Club Leader Date

***For Office Use Only below this line***

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**As 4H Office Staff:**

\_\_\_\_\_ The Proposed Project Leader is active and enrolled on 4honline.com

\_\_\_\_\_ Date I have received the online survey for this project

\_\_\_\_\_ Date I have received the Word document and signed support form.

\_\_\_\_\_ Date returned to AVPL for updates and corrections

\_\_\_\_\_ Date received with completed updated and revisions completed

\_\_\_\_\_ Date Project Proposal approved

\_\_\_\_\_ Date added to 4-H online project drop down list for club:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of 4-H Staff

Revised July 2017