

San Mateo/SF County 4-H Alumni Scholarship II

April, 2016

Dear Alumni 4-H'er of San Mateo County:

If you are currently enrolled in higher education and an alumnus of San Mateo/SF County 4-H, you are eligible to compete for one of the San Mateo/SF County 4-H Alumni Scholarship II scholarships. The 4-H Scholarship Fund for Alumni has announced its schedule for selection of 2016 recipients. Scholarship funds will be divided among deserving 4-H alumni members to further their education. We hope that you will take time to apply and compete for one of the awards. Enclosed is an application.

The number and amounts of scholarships vary each year, depending on the findings of the judges and available funds.

Applicants must be 4-H alumni of San Mateo/SF County (active 4-H youth members are not eligible), college freshmen or above or enrolled in a school of higher education. First consideration will be given to applicants who have not received this particular 4-H scholarship support previously. The procedure is simple and well worth the time and effort it takes to apply.

- ✿ An Application
- ✿ An Essay – Current 4-H Story rewritten and dated
- ✿ Appropriate Transcripts
- ✿ Three Letters of Recommendation
- ✿ Completed 4-H Record Book from all previous years in 4-H
- ✿ Community Service and volunteerism in the last 12 months

All applications, recommendations, and transcripts are due in the San Mateo/SF County 4-H Office no later than Friday, July 1, 2016 (note the county office has moved to Elkus Ranch!).

A major consideration in the judging is that the application package is complete, so the sooner you get started, the better.

The judging is completed on a point system and is extremely fair and unbiased. A panel of judges will review your application. Judging scored on a percentage basis as follows:

- ✿ 30% Essay (including a detailed description of recent community service)
- ✿ 20% Leadership and Achievements shown by previous 4-H Records
- ✿ 20% Letters of Recommendation
- ✿ 25% Community Service and Volunteerism over the last 12 months
- ✿ 5% Transcripts

Please take the time to apply for one of these scholarships. If you have any questions, please call Jeff Richardson at 650-368-6896 or Sue Garcia at 650-867-3940.

Sincerely,

Jeff Richardson
Scholarship II Committee Chairperson

Jessica Guild
4-H Youth Development
Program Representative

Enclosures: Instructions, Application, Recommendation Forms

**SAN MATEO/SF COUNTY 4-H ALUMNI SCHOLARSHIP II
APPLICATION INSTRUCTIONS
COMPLETED APPLICATIONS DUE FRIDAY, JULY 1, 2016**

You need to address all five criteria in order to be considered for a scholarship.

Each application **must** include:

1. A current, dated **essay** on the general theme of: "How the applicant's 4-H experiences have prepared him or her for present and future achievement". **Describe in detail the community service you have performed in the last 12 months.** The essay should be no longer than four (4) double-spaced, typewritten pages or six (6) hand-written pages. Neatness, spelling, and grammar will be taken into consideration. **NOTE: All previous essays must be included for the judges to read. A new essay needs to be written each time you apply (please date after written).**
2. **Transcripts:** most recent transcripts. (Downloaded transcripts are acceptable.)
3. At least three **letters of recommendation**, one each from:
 - ✿ College related - teacher, professor, counselor, or staff member, someone familiar with the student's current schooling
 - ✿ Community related - 4-H leader, community service advisor, etc.
 - ✿ A personal reference from a non-related adult
4. Completed previous **Record Book** for **ALL** 4-H years, showing leadership and achievement. If incomplete, please give reason why.
5. **Community Service and/or Volunteer activities** (Any community involvement or volunteerism within the last 12 months). List on the application and in the essay, describe in detail what you have done.

In general, scholarships are awarded based on achievement (both academic and contributions to the community as demonstrated by the student's work, 4-H ideals, and goals) and capacity for learning from experience, hard work, and perseverance. Scholarships are not awarded on the basis of need.

Scholarships will be awarded on the basis of:

- ✿ 30% Essay
- ✿ 20% Leadership and Achievements Shown by previous 4-H Records
- ✿ 20% Letters of Recommendation
- ✿ 25% Community Service and Volunteerism over the last 12 months
- ✿ 5% Transcripts (High grade point average is not essential)

Applicants must be college freshmen or above. First time applicants and re-applicants who **have not** received a Scholarship II Award previously will be considered first for funding. Then, re-applicants who **have** previously received a Scholarship II Award will be considered, subject to funds available. **Re-applicants must apply in full each year.**

All transcripts and recommendations are due in the County Office by July 1, 2016. **Request recommendations to be sent to: San Mateo/San Francisco County 4-H Office, Scholarship II, c/o Elkus Youth Ranch, 1500 Purissima Creek Road, Half Moon Bay, CA 94019. Phone: (650)726-9059. FAX: (650)726-9267. It is your responsibility to make sure these items have been received.**

Submit the attached application completed and signed together with your previous 4-H record book to the new County Office location at Elkus Youth Ranch, 1500 Purissima Creek Road, Half Moon Bay, CA 94019. Please call ahead and arrange to meet the 4-H Program Representative to deliver your application and record book. Print legibly, fill out the application form completely, and be sure all information is accurate. Incorporate the application form and essay as the first pages in your record book. Be sure all the forms are signed.

Scholarship monies will be distributed to recipients upon proof of enrollment in at least 6 units and receipts for expenditures for at least the amount of the award.

COMPLETED APPLICATIONS DUE WEDNESDAY, JULY 1, 2015
APPLICATION FOR SAN MATEO COUNTY 4-H ALUMNI SCHOLARSHIP II

Name _____ Date of Birth _____

Final year in San Mateo County 4H _____ Total Years Enrolled in 4-H _____

Present Address _____

Permanent Address _____

Phone _____

Schools Attended (High School & College)	<u>Date Entered</u>	<u>Date Left</u>	<u>Date Graduated</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

College Units Completed _____ College Units Now in Progress _____

Major _____

List Community Service/Volunteerism/Extra-Curricular Activities:

References: List below the names of people you have asked to write recommendations for your application

<u>Name and Title</u>	<u>Address</u>	<u>Phone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

The above statements are true, correct, and complete to the best of my knowledge.

Applicant's Signature

Date

Return this form as the front page of your record book, with your scholarship essay, and transcript to:
Scholarship II Applicant
San Mateo County 4-H Office
c/o Elkus Youth Ranch, 1500 Purissima Creek Road, Half Moon Bay, CA 94019
Phone: (650) 726-9059
FAX : (650) 726-9267

SAN MATEO COUNTY 4-H ALUMNI SCHOLARSHIP II RECOMMENDATION

Applicant's Name _____
(Please print or type)

Your Name and Address _____

How long have you known the applicant? _____

In what capacity do you know the applicant? _____

To the person making the recommendation:

The information you supply will be made part of this applicant's scholarship consideration file. It will be held in strict confidence. Please give your frank, objective evaluation and indicate how well you know the applicant. You may wish to comment on the individual's maturity, integrity, citizenship, social adjustment, community involvement, leadership qualities, scholastic performance, or vocational goals. If you feel you cannot write a recommendation for this individual, please state so, and return this form immediately. Recommendations must be received no later than the date shown below. Please enter your recommendation in the space provided or as an attachment using this form as a cover page. Thank you.

Signature

Date

Title

Place of Employment

This recommendation will be held in confidence between you and the judges and will not be returned to the subject concerned.

Send Recommendations to:

**San Mateo/SF County 4-H Office
Scholarship II Recommendation**

c/o Elkus Youth Ranch, 1500 Purissima Creek Road, Half Moon Bay, CA 94019

Phone: (650) 726-9059

FAX: (650) 726-9267

DUE FRIDAY, JULY 1, 2016