



UNIVERSITY OF CALIFORNIA
Agriculture and Natural Resources

4-H Youth Development Program

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Live Scan Fingerprinting Instructions

What do I need to bring to my Live Scan appointment?

- The "REQUEST FOR LIVE SCAN SERVICE" (form BCII 8016). The top portion has already been completed by UCCE San Mateo County 4-H Program Office. You will need to fill out the second section and leave the rest of the form blank. The form must be legible (typed or printed clearly).
- BCII 8016 Form link: <https://ucanr.edu/sites/smsf4h/files/332717.pdf>

Valid photo ID required. Examples:

- California Driver's License
- California ID card
- US Military ID
- Passport.

Where can I find a Live Scan Fingerprinting Location?

For a list of Live Scan locations go to: <https://oag.ca.gov/fingerprints/locations?county=San%20Mateo>

Please keep a copy of your Live Scan form and receipt in case you may need to redo your fingerprint. You do not need to send a copy of the form to the 4-H Office.