

Club Check Signer Agreement

As a signer on the _____ 4-H club checking account, I agree to abide by the following rules:

- I understand that 2 authorized signers, **not related to one another or the payee**, must sign all checks.
- I will not sign a check without first seeing a completed check request form with original receipts attached to it.
- I will not sign a check without first confirming that the community leader has verified that funds are available for the budget category of the expense.
- I understand that checks cannot be written for more than the amount listed on the club's approved budget, without amending the club budget first.

Instead of having to attend the treasurer workshop, I am signing below that I understand and will abide by the above rules for signing checks for the 4-H club.

Name (Printed)	Club
Signature	Date
Name (Printed)	Club
Signature	Date
Name (Printed)	Club
Signature	Date
Name (Printed)	Club
Signature	Date