



2023-2024 4-H Adult Volunteer Re-Appointment / Renewal Process For 4-H Program Year July 1, 2023 to June 30, 2024 Marin County

Revised July 17, 2023

Thank you for your interest in continuing as a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Volunteers must be at least 18 years old.

Re-Appointment Deadline: December 31, 2023.

1. **Submit 4-H adult volunteer re-application online in ZSuite at <https://4h.zsuite.org/>.** Click *Forgot Password?* and complete process to reset account and select PIN. Login to *Primary* profile and click *Enroll Member/Volunteer Now* for the applicable member. Enter all required information and submit. The adult volunteer enrollment status will show as PENDING APPROVAL.
2. **Complete required “2023-2024 California Returning Volunteer Course” in eXtension.** Go to <https://campus.extension.org/enrol/index.php?id=2380>. Log into your existing account and click “2023-2024 California Returning Volunteer Course” and enter the code “**Marin**”. (1) Complete the level 2 reporting Child Abuse & Neglect for UC Volunteers-English Course (15 min) (2) Abuse Risk Management for Volunteers (15min) (3) 4-H Orientation (40min) (4) 2 Deep Supervision Policy (5min). (*Note: Every individual must use their own unique email address. For technical support, please contact idevelopsupport@ucanr.edu).
3. **Enrollment fee will be waived for the first 75 adult enrollments.**
 - **Complete Survey:** at <https://surveys.ucanr.edu/survey.cfm?surveynumber=41117>
4. **The application is reviewed by the 4-H Regional Supervisor.** If approved, notification will be sent from ZSuite. If there are any limitations on the appointment, a subsequent letter will be sent. If not approved, a letter will be sent to you from the 4-H regional supervisor.

If your enrollment has not been submitted and approved before December 31, 2023, starting January 1, 2024 you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties, until you have been re- appointed and approved.

University of California Cooperative Extension, Marin County
(415) 473-4207 or marin4h@ucanr.edu
<http://ucanr.edu/marin4h>

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