

Colusa County 4-H *Leadership* Proficiency Program



LEVEL I – EXPLORER

NAME: _____

CLUB: _____

PROJECT: _____

1. Demonstrate parliamentary procedure for making a motion and voting on it.

Project leader's signature _____
date

2. Explain the following terms.

Leadership _____
Democracy _____
Roll call _____
Decision-making _____
Public speaking _____
communication _____

3. Assist in hosting and serving refreshments at a 4-H activity.

Project leader's signature _____
date

4. Participate in a club or project committee and report what your role was to your leader.

Project leader's signature _____
date

5. Represent 4-H by assisting with a fund raising project.

Project leader's signature _____
date

6. Help a new member learn the 4-H pledge.

Project leader's signature _____
date

7. Invite a new member to a project or club meeting.

Project leader's signature _____
date

8. Help plan the club/group program for the year.

Project leader's signature _____
date

9. Demonstrate how to greet others, good telephone habits, how to make introductions, give directions, give positive feedback, say please and thank you.

Project leader's signature *date*

10. Prepare and give a talk about a 4-H activity at a club or project meeting.

Subject: _____

Project leader's signature *date*

11. Create a poster that teaches something to someone else.

Project leader's signature *date*

12. List at least five decisions you made from the time you awakened until noon. Identify which ones you had to think about and which ones were quick decisions. Were these “good”, “bad” or “didn’t matter” decisions? Share your information with your leader or group.

1. _____
2. _____
3. _____
4. _____
5. _____

13. Keep a portfolio of what you are doing or learning in this project. Submit these records covering at least one project year to your leader for review.

Project leader's signature *date*

14. Make a “things to do” list and prioritize it. Select one item from the list and write a personal goal for it including what, how and when.

Project leader's signature *date*

15. Describe the parts of a meeting and the role/responsibilities of the key officers.

Congratulations!
**You have completed Level I of the Leadership
Proficiency Program.**

Name _____ Age _____

Club _____

Project _____

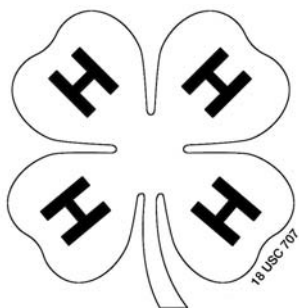
Project Leader's _____
Printed Name Signature

Date _____

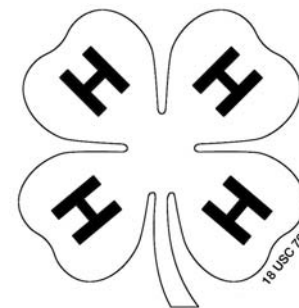
County Coordinator's _____
Printed Name Signature

Date _____





Certificate of Achievement



This certifies that

has completed Level I of the Leadership Proficiency Program in the
Colusa County 4-H Youth Development Program.

Project Leader's Signature

Date

County Coordinator's Signature

Date

∞ MAKING THE BEST BETTER!! ∞