

Santa Cruz County 4-H Special Council Meeting July 15, 2010 Minutes

The purpose of this meeting was to review the condition of the Clover Deli (4-H Fair Food Booth) building and discuss a plan of action for repairs. Note: Chris visited the building to assess its condition and possible repairs needed before fair time.

The meeting was called to order at 7:08 pm Thursday July 15, 2010 by Council President Jennifer Pacella.

Attendees: Jennifer Pacella (Fel), Stephanie Hedgpeth-Lopez (Corr), Joan Wildman (Fel), Autumn Bushard (Fel), Derek Jensen (Fel), Anna Rawson-Bushard (Fel), Chris Bushard (Fel), Simone Bushard (Fel), Carolyn McGlenn-Newton (Soq), Robin Turnquist (LaSB), Stephanie Fontana (4-H YDP Rep).

Chris presented attendees with photographs of various parts of the building and handed out a proposed materials/cost list for the proposed repairs.

Some items discussed included:

- Install access panel in ceiling
- Install insulation in the ceiling
- Remove the plywood over the west facing window and open it for more ventilation, infill and fix latch
- Replace front fascia and install back fascia
- Make a new building sign and attach it to the new front fascia
- Add roof flashing
- Replace old shelves in front and add shelving at the pick up window
- Repair/replace rotted rafter tails at front and attach backing

Discussion: Robin mentioned the in-filled window will require a screen by the Health Department.

Joan suggested that the building sign (Clover Deli) be removable so it can be brought in when not in use.

Chris said he can donate the access panel and the R19 insulation and put two layers down to equal R30 value insulation.

Robin said she contacted her sign maker and the material for the sign is approx. \$30.00 for a 2 x 8 ft. sign. She can have the leadership team paint it.

Chris said fair management will pay for the paint to repaint the building. 4-H must do the painting.

Jennifer asked if any of the work would require professionals. Chris said no.

A question was asked as to how far the building repairs/improvements could protrude from the walls. Robin said as long as we don't go past the red poles with shelves etc... we are OK.

A question was asked about possible overages to Chris' materials estimate. He said he didn't think so, but the sign attachment is a possible issue. He also mentioned that if he were to

purchase the materials from Pinecone Lumber (Sunnyvale) through his company's account the materials could be purchased at a discount. The county could write a check for the cost of the materials so Chris would not need to front the money.

Joan asked Chris if he expected any surprises when access to the roof is made. He said it's always a possibility but that he didn't foresee anything at this time.

Carolyn suggested planter boxes out front might be appealing. She could have kids make these at the upcoming summer camp.

Chris asked who will do the work- Parents and kids? All attendees thought this was acceptable.

Stephanie H.L. motioned to approve expenditures of up to \$1,000.00 for all the proposed repairs. The motion was seconded by Joan. The motion was passed.

Chris said the work should only require one full day. A work day date for the repairs was agreed upon by all to be August 21st from 9-5 pm. If another day is necessary, the work will be continued on August 28th.

Chris said an age requirement of 11 years old and up is necessary and all members participating could count this under Community Service in their record books.

The meeting was adjourned at 8:00 pm.