

Ventura County Management Board
Public Meeting Minutes
December 4, 2019

In Attendance: Brad Cook, Julie Salomonson, Barbara Coulter, Amylynn Robinson, Jennifer Boone, Robin Rose, Shelby Wright, Valerie Zeko (staff), Virginia Reyes, Maranda McLemore, Ashley Pylar (youth), Elaine Pylar

1. Call to Order
 - Meeting called to order at 7:04 p.m.
2. Pledge of Allegiance and 4-H Pledge
 - Led by Ambassador Shelby Wright
3. Board Introductions
 - Parliamentarian: Brad Cook
 - Fair Liaison: Julie Salomonson
 - Fair Awards: Christina Bingham (absent)
 - Fundraising: Barbara Coulter & Charmaine Singer (absent)
 - Recognition: Amylynn Robinson
 - Communications and Outreach: Jennifer Boone
 - Budget & Finance: Robin Rose
 - County Ambassadors: Shelby Wright and Emily Santos (absent)
4. 4-H Office Staff Report – Valerie Zeko
 - No report
5. Calendar and Open Positions – Committee Recruitment – These are necessary to bring the programs forward to support Youth Leadership Development in Ventura County. Events are organized by the following positions:
 - Adult Leadership
 - Equine
 - STEM
 - Family Consumer Science
 - Adventure and Environmental Science
 - Healthy Living
6. New Business
 - Approve Budget for 2019-2020 (see page 3)
 - \$3500 of budget is allocated to areas where we do not have key leaders.
 - There is an excess amount and we do not want parents to fund items. Receipts should be submitted. This will help us develop the real cost of events for future.
 - Discussion included funds for fair awards - belt buckles/pins/ribbons, etc. Clarification was placed in the budget: \$2000 was added to Fair Awards for awards in addition to belt buckles, bringing the total budget for Fair Awards to \$8,534.
 - Fundraising budget is set at \$1500 since this is our first time setting up a large fundraising event. The goal is to achieve \$15,000 income.

- Funds for travel (\$100 stipends) and the State Leadership Conference (Tractor Supply scholarships) are part of the budget for members to request.
 - Amylynn Robinson made a motion to approve the 2019-2020 county budget as amended. Julie Salomonson seconded. Motion passed.
 - Budget Director Report:
 - Norma Rich Memorial Scholarship: money was donated to 4-H for a scholarship. These funds are for a youth that chooses agriculture as a major. Recipient will be chosen by Robert Rich, Norma's husband.
 - Topa Topa Flywheelers are voting in January to possibly give \$5,000 to 4-H for scholarships. Discussion included having seniors receive the funds as five \$1,000 scholarships rather than one \$5,000 scholarship and perhaps focus on youth leadership. 4-H gets to select the recipients.
 - Bank balance is on the high side since enrollment has come in and needs to be sent to the state. (see page 4)
7. Announcements & Upcoming Events
- Southern Youth Summit in January – only 4 members from Ventura county are enrolled for the January Youth Leadership Conference. Without more enrollment, it may be canceled. The conference has different sessions that are great for developing leadership. We will send the link to the travel stipend and to register via Constant Contact to 4-H members. Cost is \$149, but with a 4-H travel stipend of \$100, cost is reduced to \$49.
 - Animal Science Report – Dr. Mike would like to present at the Fairgrounds so that we can host everyone for this event. The date is either Wednesday, January 22 at 7:00 p.m. or Saturday, January 25 at 9:00 a.m. Ventura County 4-H would like to host FFA and Grange. Discussion included making the meeting mandatory. Julie will inquire about using the fairgrounds.
8. Future agenda items for the meeting on Wed, January 29, 2020:
- Key Leader Reports and Calendar of Events
 - Ambassador Reports

Shelby Wright motioned to adjourn the meeting and Julie Salomonson seconded. Meeting adjourned at 7:50 p.m.

Minutes taken by Jennifer Boone

2019-2020 BUDGET

Balance at End of June '19	\$30,662.20
Outstanding Checks	(\$4,595.50)
Animal Science roll-over	(\$3,525.47)
Norma Rich Scholarship Rollover	<u>(\$830.00)</u>
Gen'l balance moving into 19-20 Yr	\$21,711.23
Income:	
Belt Buckle Sponsorships	\$6,594.00
Enrollment	\$41,520.00
Donations & Fundraising	<u>\$5,000.00</u>
Total Income	\$53,114.00
Expenses:	
Adult Leadership	\$500.00
Adventure / Environmental Science	\$500.00
Equine PDC	\$500.00
Family Consumer Science	\$550.00
STEM	\$500.00
Civic Engagement (Presentation Day)	\$550.00
Healthy Living	\$500.00
Youth Leadership (Ambassadors, Record Books)	\$1,600.00
Animal Science	\$1,000.00
Shooting Sports	\$500.00
Fundraising	\$1,500.00
Fair Awards (belt buckles/pins/ribbons/etc.)	\$8,534.00
Recognition	\$1,500.00
Communications/Outreach	\$650.00
Southern Area	\$500.00
Enrollment	\$36,000.00
Needs Based Enrollment Rlf	\$2,610.00
Supplies	\$100.00
Travel Stipends/Training	\$1,000.00
SLC Tractor Supply Scholarships	\$500.00
Chaperone Fees	\$100.00
Fair Booth	<u>\$400.00</u>
Total Expenses	\$60,094.00
Total Net Income	-\$6,980.00
End of Year Balance	\$14,731.23

12/4/2019	12/4/2019	BUDGET	ACTUAL
	Norma Rich Scholarship Rollover	\$830.00	\$1,030.00
	Gen'l balance moving into 19-20 Yr	\$21,711.23	
Income:	Belt Buckle Sponsorships	\$6,594.00	
	MISC	\$0.00	\$5,117.90
	Enrollment	\$41,520.00	\$7,579.25
	Donations & Fundraising	\$5,000.00	
	Total Income	\$53,114.00	\$12,697.15
Expenses:			
	Adult Leadership	\$500.00	
	Adventure / Environmental Science	\$500.00	
	Equine PDC	\$500.00	
	Family Consumer Science	\$550.00	
	STEM	\$500.00	
	Civic Engagement (Presentation Day)	\$550.00	
	Healthy Living	\$500.00	
	Youth Leadership (Ambassadors, Record Books)	\$1,600.00	\$506.31
	Animal Science	\$1,000.00	\$154.43
	Shooting Sports	\$500.00	
	Fundraising	\$1,500.00	
	Fair Awards: Belt Buckles	\$6,534.00	\$2,664.31
	Recognition	\$1,500.00	\$555.49
	Communications/Outreach	\$650.00	\$588.00
	Southern Area	\$500.00	\$192.25
	Enrollment	\$36,000.00	\$846.00
	Needs Based Entrollment Rlf	\$2,610.00	
	Supplies	\$100.00	
	Travel Stipends/Training	\$1,000.00	\$221.95
	SLC Tractor Supply Scholarships	\$500.00	\$326.96
	Chaperone Fees	\$100.00	\$60.00
	Fair Booth	\$400.00	\$576.33
	Total Expenses	\$58,094.00	\$6,692.03
	Total Net Income	-\$4,980.00	\$6,005.12
	End of Year Balance	\$16,731.23	

12/4 BALANCE	>	---	\$32,266.02
--------------	---	-----	-------------