

# UCCE Ventura Equipment Reservation/Checkout

Your Name: \_\_\_\_\_

Event Name: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_

I will physically have this equipment from

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

until

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

ITEM	TAKEN	RETURNED
Inspire Ip500 Column (large black storage box with check list inside)		
Portable Wireless PA System (hand held with microphone)		
Bluetooth Speaker #		
ChatterVox #		
Hands-free Microphone System		
Dell Laptop #1		
Dell Laptop #2		
Dell Laptop #3		
Dell Laptop #4		
Epson Projector #1		
Epson Projector #2		
Dell Projector #1		
Dell Projector #2		
Audience Response Kit (check list inside)		

ITEM	TAKEN	RETURNED
Pointer #1		
Pointer #2		
Remote #1		
Remote #2		
Remote #3		
Remote #4		
Webcam		
Cable Adapter #		
Display Cable #		
DVI Cable #		
HDMI Cable #		
USB Cable #		
VGA Cable #		
Extension Cord #		
Power Strip #		
Translation Kit		

COMMENTS: