

LAKE COUNTY 4-H COUNCIL MEETING

Minutes

January 23, 2012

Meeting called to order at 6:36p.m., by Lisa Illg - President, Lower Lake High School, Lower Lake, CA.

Voting Members:

Lisa Illg – Council President
Peggy Alexander – Blue Heron
Asia Jones – Blue Heron
Katherine Blyleven – Council Secretary
Carey Hayes – Kelseyville
Jill Crane – Scotts Valley
Shea Odom – Scotts Valley
Karen Hayes – Council Vice President/ C&L
D. Parker – Anderson Marsh
Erin Evans – Anderson Marsh
Juliana Parlet – Kelseyville
Katy Evans – Anderson Marsh
Debra Fischer – Cole Creek
Kim Fischer – Cole Creek
Gretchen Ferguson – Upper Lake
Grace Nowak – C&L
Victoria Hayes – Council Treasurer

Non-Voting Members:

Nicole Gentry – UC Staff
Kimmy Illg – Cole Creek
Julie Frazell – UC Staff
Flora Ibarra – Kelseyville
Val Schweifler – Volunteer

Erin Evans led the flag Salute and Shea Odom led the 4-H Pledge

Welcome Guest(s)

None were present.

Adopt Agenda

Grace made motion and Asia seconded to accept the agenda as presented; motion carried.

Adopt Minutes

Jill made motion and Grace seconded to accept the minutes as presented; motion carried.

Correspondences

Katherine read Thank You letters and the certificate of appreciation from the Veterans day event.

Treasures Report –Victoria Hayes

Total Checking \$14,729.31	Total Savings \$25,587.80
Total in accounts \$40,317.11	Total Restricted \$ 27,352.46
Total Funds Available to Council \$12,964.65	

Jill made motion and Grace seconded to accept the Treasurer’s report as read; motion carried.

Guest Speaker: None were present

Club Reports: See handout

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ALL STAR & EMERALD STAR REPORTS:

All Star:

Asia Jones – Reported that she attended Livestock Expo meetings. Asia has been working on a power point presentation and presented it to council. The presentation covered the 4H uniform, the 4H hat and gave an explanation of the different stars including placement along with the stripes.

Shea Odom – No report.

Grace Nowak – Reported that everything is in progress.

Emerald Star:

Gabe Villines – Presented his Emerald Star project – to obtain toys and treats for dogs in the shelter. Gabe will set out donation boxes and check these on a weekly basis. Donation boxes will be put at his school, pet and feed stores. Council made the following suggestions:

- List the items needed and put contact information on the donation boxes
- Present this to the different clubs and possibly ask clubs for donations
- Write an article for the 411 and have a donation box at the 4H office
- Advertise through the newspaper and social media outlets

Victoria made motion and Grace seconded to accept Gabe's Emerald Star project; motion carried.

UNFINISHED BUSINESS:

Presentation Day at East Lake School – Janitor Service

Lisa reported that the East Lake School is requesting \$30 for janitor services to clean and restock the restrooms for presentation day.

Jill made motion and D seconded to pay the East Lake School \$30 for janitor services for presentation day; motion carried.

NEW BUSINESS:

Executive Board Recommendations

Lisa reported that at the executive board meeting several late sign up requests were reviewed and approved. Additional requests that need to be addressed by council include:

- Request by Sheldon and Brigham Reese. The request letter to accept their late enrollment, including animal projects was read to council. There was general discussion noting that the family has had a three year history of asking for late exceptions. Shea made motion and Carey seconded to decline the Reese's request for late enrollment. There was discussion of the Reese's options which included going independent. A letter will be sent to the family explaining the decision and process. The motion carried.
- Grace Nowak Request – Grace would like to add swine to her projects and asked council to accept her request. Lisa reported that the Anderson Marsh swine leader also submitted a request on Grace's behalf. D made motion and Kim seconded to accept Grace's request and give her permission to join the swine group; motion carried.

EXECUTIVE BOARD REPORT:

Lisa reported that at the executive board meeting several late sign up and fair animal science project requests were reviewed and approved.

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REPORTS:

President Reports

None

Office Report:

Social Media - FAQ's – Julie reported that there is a FAQ handout on social media guidelines. The main concept is social guidelines for Facebook, etc. If there are any questions on how to properly set up a Facebook page then review the Lake County 4H Facebook page to see how it is setup. Any Facebook accounts need to meet the guidelines. Please read through the “Internet Safety and Kids.”

Review Project sign-ups – Julie reported that this has been a challenge the past few years. There should be a record of project sign ups, the club should keep a copy and a copy should be given to the 4H office. This can help with late exception requests. In addition, members who are attending meetings need to be on the roster – this is for insurance purposes. Members need to be completely enrolled, this includes having fees paid. If clubs have members who have not paid enrollment fees then the club needs to contact the 4H office, those members can be inactivated for not completing their enrollment. Katy mentioned that in her club she has the parents review the child’s project(s) and sign off on them, and then a copy is given to the 4H office. Katy also mentioned that there is an issue with the online record books not matching the rosters. Any questions should be emailed to Julie or Nicole.

Update on schedule – Julie reported that things are being rearranged at the state level and that there will be changes affecting the county level. Julie is not sure what these changes are yet and she will be attending trainings. There is a new advisor position, Youth Family Committees Advisor. This advisor is housed in Humboldt and covers Humboldt, Del Norte, Mendocino and Lake Counties.

Summer Camp Committee and dates – Lake County needs two more people on the Camp Steering Committee. The committee meets approximately 5 – 6 times and they organize camp from start to finish. Committee members are not required to attend camp. The meetings are currently held in Mendocino County and usually start at 6:30pm, Julie may request that a few meetings be held in Lake County. Any appointed volunteer can join the committee, if anyone is interested contact Julie.

The camp dates are:

Staff – July 8th – 13th

Campers & Chaperones - July 9th – 13th

4H – 411 electronic changes – Starting next 4H year the newsletter will be available electronically and no longer be mailed out. Families that do not have email or internet access need to contact the 4H office so that they can still be mailed a hard copy.

Record Book Training VIA web – Julie reported that there is a handout available. Training will be done through a webinar (online training). The training is broken down into sessions that build on each other. It is strongly recommended that each club have someone go through the training.

Club Roster – Project Roster – It is very important to read through the roster with the club members. Anything to be added past the cut off date needs to be approved by the Executive Board. Enrollments for the next program year will happen in July & August. Having enrollment coordinators should help.

Returned checks – There are a few clubs who are not getting returned checks or check images with their monthly statements. Letters have been sent out to these clubs notifying them. These clubs need to make arrangements with their bank to obtain this service. Some banks may charge for this to be done. 4H funds are

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public funds. Because of this online banking is not allowed, funds have to be tracked and clubs do not have to file individual tax reports. The controller's office at ANR is looking at banking options. It is important to comply with the terms and obtain returned (cancelled) checks.

General Reports:

None

Committee Reports:

I and R – Copies of the All Star Ambassador Handbook were passed out to each club. Katy recommended taking this back to the clubs for review and discuss if this is something we can use and implement. Katy reported that some of the requirements are different and noted that this is for an All Star at the county level and not State Ambassador. The back section of the handbook has good reference material. Katy would like to hear back from clubs. Katy said that this lays out the responsibility of All Stars after obtaining their rank. D said that she thinks this is a great idea. Julie mentioned that the All Star is not tied to the Gold Star in record book ranking and that currently a member can go from an Emerald Star to All Star. The Lake County requirement is that the member has to be at least 11 years old and have a Gold Star. The Emerald Star was designed to be a bridge for those members who join at a later age. Under the new program the member would have to have a PDR, this PDR is separate and not tied to the record book. There was general discussion of the current and proposed All Star program.

4H Fling & Expo – Peggy reported that the Fling is scheduled for March 24th. Peggy gave a power point presentation going over the 4H Fling Handbook. The presentation covered an overview of the Fling, judging forms, overview of the different events and requirements, entry forms, and overview of the different activity stations. Anyone with ideas or project ideas should contact Peggy; she is still in the process of finalizing the events. Peggy said that she needs people (youth & adults) to help with the event - set up, take down, awards, stations and judges. Peggy would like to have every club provide at least one adult and one teen to help. Also, a club is needed to volunteer for the snack booth to provide simple and basic snacks. If anyone wants the presentation done at their club, contact Peggy.

Cook Book – Val reported that there has been discussion with other organizations that have done cookbooks. The committee still needs to sit down and look at the examples. There may be a competition for the clubs to take part in – designing the outside cover, front & back and the dividers. There was an overview of the different themes suggested – history of Lake County 4H, history of 4H clubs, etc. The committee still has to decide the publisher, obtain prices, minimum order, the number of recipes needed from each club and deadlines. Anyone with comments or suggestions for the committee should send them to Val or Julie. Committee members need to contact Val so that a meeting can be scheduled.

Food Booth Exploration – Karen reported that the committee met, discussed that council has made the decision to take on the food booth for another year. Exploration/planning needs to start by February. The startup cost is \$3,000 and they are going to try to stay within the startup budget. There needs to be research done to determine how to streamline the menu and incorporate dinner leftovers into lunches. The committee has suggested having pre-paid meal punch cards instead of keeping tabs and trying to collect afterwards. Meal cards will go on sale months prior to fair and be available for purchase during fair. There will be no refunds on unused cards. Shea offered to go around to the clubs with information and shift signups. It was discussed that clubs will take on a specific breakfast, lunch and dinner shifts. Anyone with feedback should contact Karen.

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PA Exchange

Katy reported that this year Lake County would go to Pennsylvania for a week. There was discussion of different activities to do during that week. The roundtrip airfare is approximately \$500. There needs to be a group of members willing to travel and needs to be approved by council. The minimum age, per state policy, for participating in this is 12. The time frame being looked at is June 22nd – July 6th. There needs to be at least one chaperone, two is better. Anyone interested should contact Katy as soon as possible; the PA group is waiting for a response. There was general consensus by council to continue with the PA exchange opportunity.

Fair Board

Jill reported that on March 31st is the Mike Thompson dinner and teens are needed to serve dinner.

JLAC

It was reported that there is a meeting this Thursday at 6:30pm.

The Meeting was adjourned at 8:40 p.m.

Next Council Meeting: February 27, 2012 at the Lake County 4H Office

Respectfully Submitted,

Katherine Blyleven

Council Secretary