

**POSITION DESCRIPTION**  
**Camp Steering Committee Member**  
**UCCE 4-H Youth Development Program**  
**Mendocino Lake 4-H Camp**

**GENERAL DESCRIPTION**

The Camp Steering Committee Member must work cooperatively with UCCE Staff, Camp Staff (youth and adult) and the Camp Steering Committee to plan and implement camp programs in accordance with University of California policies and core values of the 4-H Youth Development Program.

**SPECIFIC SKILLS**

- Minimum age -19 years old and completed one year in a post-secondary educational program.
- Either an understanding of or a willingness to devote the time necessary to learn about the 4-H Youth Development Camping Program
- Ability to relate to and work with youth and adults from a wide range of socio-economic and ethnic backgrounds.
- Desire and ability to work with children outdoors.
- Willingness to experience outdoor living and to teach/learn new skills.
- Ability to accept supervision and guidance, and to work well with others.
- Understand, interpret, and maintain the camp's standards and policies.
- Possess an attitude and actions which continually reflect the 4-H philosophy.
- Work cooperatively with teen counselors and adult volunteers.
- Work cooperatively with Executive and Program Directors.

**SPECIFIC RESPONSIBILITIES**

- Be an appointed 4-H Volunteer
- Complete a Camp Steering Committee Member position application.
- Oversee and maintain safety at all times.
- Assist with and end-of-camp inventory of supplies and equipment.

**TYPE OF POSITION:**

Volunteer, no direct salary

**REIMBURSEMENT/COMPENSATION**

1. Aid with conference fees and travel expenses to related trainings and one conference per term.
2. Fuel or mileage reimbursement for travel pertaining to committee work (up to the maximum set by the Camp Steering Committee).

Note: Any other expenses not listed are to be approved by the Camp Steering Committee prior to incurring expense.

**Term of Appointment**

Annual reappointment by the County Director and there is no limit of terms served.  
Applicants will go through an application and selection process.

I have reviewed this job description, and I am willing to volunteer and to serve in the capacity of a Camp Steering committee member of the Mendocino Lake 4-H Camp.

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4-H Volunteer Name (Print)

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4-H Volunteer (Signature)

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Date

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Mendocino Lake County Director (Signature)

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Date