

# LAKE COUNTY 4-H COUNCIL MEETING

## Minutes

July 22, 2013

**Meeting called to order at 6:30 p.m., by Lisa Illg –President, Agricultural Center - Lakeport.**

### **Voting Members:**

Val Schweifler – Council Treasurer/Cole Creek  
Peggy Alexander – Blue Heron  
Asia Jones – Blue Heron  
Katherine Blyleven – Council Secretary  
Juliana Parlet – Kelseyville  
Jill Crane – Scotts Valley  
Katy Evans – Anderson Marsh  
Lisa Illg – Council President/Cole Creek  
Chani Spitzer-Christenson – Anderson Marsh  
Karen Hayes – Council Vice President/C&L  
Chris Lynch – Big Valley  
Erica Illg – Cole Creek  
Kathy DeMartini – Cobb Mountain  
Lora Reynolds – Big Valley

### **Non-Voting Members:**

Nicole Gentry – UC Staff  
Jocelyn Bennett – Cole Creek  
Scott Bennett – Cole Creek  
Chris Gregore – Anderson Marsh  
Julie Frazell – UC Staff  
Kynneddy Gregore – Anderson Marsh  
James Christenson – Anderson Marsh  
Dorina Espinoza – UC staff  
Flora Ibarra - Kelseyville

Jocelyn Bennett led the flag Salute and Chani Spitzer-Christenson led the 4-H Pledge

### **Welcome Guest(s)**

Dorina Espinoza – UCCE Youth, Families and Communities Advisor, Humboldt County.

### **Guest Speaker**

None.

### **Adopt Agenda**

Additional agenda items to be added:

New Business  
    State Leadership Chaperone Fees  
Office Reports  
    Youth Science Experiment  
    Thrive Master Trainer Dates  
    State Leadership Conference Host Families

Jill made motion and Karen seconded to accept the agenda as amended; motion carried.

### **Adopt Minutes**

Karen would like to have added in the minutes the URL for the centennial as presented in Peggy's report on the centennial committee. The URL as reported by Nicole is [ucanr.edu/centennial](http://ucanr.edu/centennial).

Julie made clarification that under new business on page two, the motion Cyndi made was for the PAEX report.

Peggy made motion and Asia seconded to accept the minutes as amended; motion carried.

### **Correspondences**

None.

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### **Treasurer's Report – read by Val Schweifler**

Total Checking \$13,007.05	Total Savings \$20,601.52
Total Restricted \$ 32,500.10	Total Assets \$33,608.57
Total Funds Available to Council \$1,108.47	

Asia made motion and Chris seconded to accept the Treasurer's Report as presented; motion carried.

**Club Reports:** None available.

### **ALL STAR & EMERALD STAR REPORTS:**

#### **All Star:**

*Jocelyn Bennett* –Reported that she turned in and added the missing information, notes and minutes from the Board of Supervisors meeting that she attended and is looking to get the final approval.

Karen made motion and Val seconded to accept Jocelyn's All Star Project as completed; motion carried.

#### **Emerald Star:**

*Flora & Chani* – Presented their final report. Their project was taking Easter pictures with rabbits at Rainbow Ag to raise funds for educational materials to be used by all county rabbit projects. They would like to make this an annual event. They reported that they had approximately 15 – 20 people attend. The donations they received went to council and the funds were used to purchase a tattoo pen and two copies of Standards of Perfection. These items are for countywide use.

Kim made motion and Karen seconded to approve Flora and Chani's Emerald Star Project as completed; motion carried.

*Erica Illg* – Reported that her project is to get backpacks to fill with personal items for foster kids. There was discussion about what items to put into the backpacks. Val is helping Erica with the Revolution of Responsibility paperwork. Erica will be researching prices of items and where to get donations from. Dorina asked if there was a way to reduce the amount of paperwork for the grant. Erica reported that once she started going through the process the paperwork wasn't so bad since it is done in pieces as the project moves along.

### **FOR DISCUSSION:**

### **UNFINISHED BUSINESS:**

### **NEW BUSINESS:**

#### **Futures Task Force**

Julie reported that the Futures Task Force had their last meeting today. Julie presented the outline of the structure developed by the task force and went over the different committees. It was reported that board members will have a committee that will work under them to get tasks completed. There was a review of the Management Board, the Program Development Board and the projected timeline for the new structure. It was reported that some position descriptions have already been written by the state. Positions will be written and customized for the needs of Lake County. It was reported that the state has people who will help with the strategic plan. It was discussed that currently a general consensus to adopt the structure and timeline is being asked for to move forward with the restructuring. Val asked council what they would like to see as a one year and five year goal to help develop the business plan. There was concern expressed about this type of structure being sustainable as people move in and out of 4H. It was discussed that board positions are two year terms in which interested individuals apply for and are appointed. Initially the appointment will be done by two task force members and staff. In the future the appointments will be the responsibility of the Management Board and staff. Dorina reported that the board is made-up of a chair, secretary and leader (director) of each committee. There was general discussion regarding the

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impacts on I&R, fund requests and All Star presentations. It was reported that for I&R by recognizing people you retain people. Club leaders would fall under the Adult Leadership Committee. All Star presentations would be made to a committee and requests for funds would be made by a director to the Management Board. There was discussion that the two boards would meet together at a frequency to be determined. There was general concern regarding all the open positions being created and whether or not they could be filled. There was discussion about the structure and being able to reach out to community members to volunteer to fill these positions thereby taking the work load off those who are always doing.

Val made motion and Chris seconded to accept the Task Force's presented model and timeline; 3 abstained – motion carried.

Julie reported that the Task Force would like input and to know if anyone is interested in serving on any committee. Those in attendance were asked to write down goals for 4H and any committee they may be interested in. The goals will be used as a recruitment tool for Program and Management Boards.

### **Wine Alliance**

Val reported that funds have been applied for and Lake County 4H will be receiving funds. Val reported that recipient organizations are being asked to help with various jobs for the Lake County Wine Auction. Jobs include set up, gift bag stuffing, etc. Val asked that groups choose one or two jobs and email their information including names and phone numbers of the members helping to Nicole and copy Val in the email.

### **Centennial Committee Budget**

Peggy reported that they have been meeting once a month and the last meeting was on July 17<sup>th</sup>. It was reported that the coffee sleeves have been ordered. There was discussion about paper goods and starting the promotion process. Val was able to find a donation for a sign for the centennial. Val reported that she is working on save the date postcards and food. Peggy reported that a rough budget has been drafted. Approximate prices are: Fairground facility rent \$920 / Food and drink \$600 / Cake \$300 / Coffee sleeves \$850. The committee would like to have an incentive for clubs to put up display booths. Peggy reported that she would like to request \$2,500. People are encouraged to join the committee. There was discussion of trying to include all clubs to help with the event. Dorina suggested including the UC Cooperative Extension logo on any material since 4H is part of the Extension and a lot of people don't realize it.

Kathy made motion and Val seconded to approve the \$2,500 for the Centennial Committee with the funds to come from the Countywide Resource fund; majority opposed – motion failed.

Kathy made motion and Karen seconded to approve \$3,000 for the Centennial Committee with the funds to come from the Countywide Resource fund; motion carried.

### **State Leadership Chaperone Fees**

Julie reported that a female delegate dropped out and a male delegate requested to fill the vacancy. It was reported that the scholarship will transfer but council will need to pay 2/10 of the male chaperone fee. There was discussion that to cover Juliana and parking council is over by \$20. It was discussed that council can cover the chaperone fee (\$47.80/chaperone, \$105.60 total) or council can bill the family.

Peggy made motion and Flora seconded that council cover the excess funds needed for parking at the State Leadership Conference and male chaperone from Stanislaus for 2/10 out of the Countywide Resource Fund; motion carried.

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### **REPORTS:**

#### **General Reports:**

*PAEX* – Katy reported that the week went well, the weather was perfect and the group had fun camping. Katy believes that they will come under budget. The group made it back home and there were no glitches other than timing.

*Steer Show* – Jill reported that the Steer Show was held on June 29<sup>th</sup> and 30<sup>th</sup>. On the first day there was hoof trimming, demonstrations and a BBQ. Day two was the show. It was reported that there was a total of 30 cattle present and the fees had to be increased to help cover the cost of the fairgrounds. Next year is Lake County's turn to host the event.

*Budget Committee* – No Report.

*Council Peer Review* – It was reported that August 15<sup>th</sup> is the day scheduled for clubs. It was asked if council wants to do the peer review the same day, council agreed. All the pre-work will need to be done prior to this.

*Barn Tours* – No report – Juliana said she needed to get information.

*Westlake Park Event* – Peggy reported that the Westlake Park is about to complete phase two. The Grilling on the Green, scheduled for August 3<sup>rd</sup> is a fundraiser for the park. Peggy would like eight members to volunteer from 4:30 8:30pm helping monitor kids' activities, clear tables, host an outreach booth and help clean up. The event does not require formal 4H attire.

#### **Office Reports**

*Management Binder* – Julie reported that these have been updated again. Currently Kelseyville is the only club with a newly updated binder. If clubs bring their binders into the office then the 4H office will update them.

*End of Year Reports* – Julie reported that for the Peer Review clubs need to bring their records in completed and ready to go by August 15<sup>th</sup>. There will be a computer available and anyone that needs a password, contact Julie and she will send it to you.

*Power to the Youth* – It was reported that this is an event being held on August 3<sup>rd</sup> in Clearlake. The event brings youth together in one location and showcases youth activities within the county. 4H could have an outreach booth and activity at this event.

*Youth Science Experiment* – It was reported that Bob Timm at the Hopland Research Center is having an outreach event in conjunction with the National Youth Science Experiment on October 8<sup>th</sup> – “Maps and Apps”.

*Thrive Master Trainer Dates* – It was reported that five people can attend. Anyone interested should contact the office. Those who are continuing will need to complete a one day refresher course and new people will need to attend a two day training.

*State Leadership Host Families* – Julie reported that there are two Canadian delegates attending the State Leadership Conference who are looking for a host family to stay with after the conference until their flight. The dates needed for a host family are July 28<sup>th</sup> – 31<sup>st</sup>. If anyone is interested they should contact Jenna.

#### **Committee Reports:**

*Cook Book* – Val reported that they have a lot of recipes but are still in need of club photos. Also, any charter information would be a nice addition. Photos and information can be emailed to Val or Nicole. There was general discussion of photos, the layout and adding any last minute photos.

*Centennial Committee* – It was reported that Achievement Night will be held in conjunction with and during the Centennial Celebration. The event is scheduled for October 6<sup>th</sup>. All members should be in whites. Katy reported that each club/project could do an activity to showcase what they are doing in 4H and could earn \$25 as an incentive. Activity applications are due by September 15<sup>th</sup> so that the committee knows what to expect.

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### **Fair Board**

Jill reported that the 2014 theme is out and gave a reminder for Blue Ribbon auction items.

### **JLAC**

Jill reported that there is a meeting this Thursday.

Val made motion and Erica seconded to adjourn the meeting; motion carried.

The Meeting was adjourned at 8:29 p.m.

**Next Council Meeting: August 26, 2013 at the Ag Center - Lakeport.**

Respectfully Submitted,

*Katherine Blyleven*

Council Secretary