

4-H Executive Committee Minutes

August 14, 2018 Location – 4-H Office

Voting Members: (underlined if present)

Katherine Vanderwall – President
Keith Wentworth - Vice President
Shirley Morse – Council Treasurer
Sarah Nave – Secretary
Karen Hayes – C&L

Non-Voting Members:

Julie Frazell – UC Staff
Nicole Gentry - UC Staff
Car Mun Kok – UC Staff

Meeting called to order at 5:14 p.m

Discussion Items

Review/corrections to minutes of last Executive Committee meeting.

M/S N/A.

Review/corrections to minutes of last Council meeting.

M/S N/A.

Treasurer's Report: (by Shirley) as of 7/31/18 Total Restricted: \$ 26, 099.38

Total Unrestricted: \$ 20,063.63.

New/unfinished Business

- **2018-2019 Budget:** Made changes to the 2018/2019 budget, will make final adjustments and approve proposed budget at next executive committee meeting. Will be sent out to clubs next month and approved at the October Council meeting.
- **2017-2018 Peer Review:** Discussed setting up a peer review committee for the 2017/2018 4-H Program year. Car Mun Kok, Sarah Nave, Shauna La Brash, Letty Regan possible people. Nicole Gentry will make contact with everyone and coordinate the day.
- **Year Pin Purchase:** Nicole Gentry talked about the need to purchase more year pins from All Action Awards. Nicole stated that 1st year and 2nd year stock go very quickly and will be years that we will have to replenish more frequently. Nicole is going to calculate the cost for pins this year and update Shirley with the numbers so that she may increase the budgeted item for them. Minimum order per pin is 100 and pins are currently \$1.45 each.
- **4-H Year Calendar/Events:** Went over the 2018/2019 4-H Year calendar added Vice President & Treasurer nomination to the March Council Meeting and then Vice President & Treasurer voting to the June Council Meeting.
- **UCCE Fair Booth:** Nicole Gentry talked about UCCE having a fair booth this year to do more outreach within the community and make more people aware of UCCE programs. Office staff is staffing the booth but there are still shifts available. Nicole extended an invite to any Executive members to help staff the booth. She stated anyone staffing the booth will get free fair entry for that day.

Discussion/Updates:

- **Can Creation Fair:** Karen Hayes & Keith Wentworth gave an update on the progress of Fair Feature Booth. Everything is going good and they plan to have the Feature Booth mostly done and ready to place at the fairgrounds by the end of this week. Discussed who should be the recipient of the canned foods this year. A consensus was that NCO (North Coast Opportunities) should receive them this year and then the public will vote for next year's recipient. Keith will make the arrangements for NCO to get the canned foods. Still need as many canned food donations as possible for the booth. Also discussed adding a budgeted item for the Fair Feature Booth to the 2018/2019 budget since this is something Council plans on continuing. Karen Hayes proposed a \$200.00 budget. Shirley will add that to the proposed budget for Council.
- **White Hats:** Discussed if Council should continue stocking white hats. The white hats from Leslie Carman can still be purchased in California but they only have a clover not the embroidered logo. Executive Committee discussed and decided that the Council store should order more white hats as long as it is still possible.
- **Popcorn Machine:** Discussed the fairgrounds interest to take over possession of our popcorn machine and cart. Per Katy Evans that fairgrounds has an interest in it if we decide to get rid of it. Nicole will reach out to the fairgrounds before the October Council meeting and confirm their interest and confirm that 4-H could still use the machine from time to time.
- **Moving Whites Closet to Dusty "D":** The executive committee discussed a post that Dusty "D" workwear posted on their Facebook page about starting and opening a whites exchange closet for 4-H & FFA members. Will bring it before Council in October and see if they want to move our whites closet to their location and have it there instead of here at the office. Nicole will also make contact with Dusty "D"'s to see if they are interested in having our whites if Council agrees and to also see if they would be willing to give us any whites back if for some reason their closet closes. Julie also pointed out that they are open on Saturdays which would give 4-H families a weekend day to look at whites.

Reports:

- N/A

Office Report:

- N/A

M/S to adjourn the meeting at 6:33 p.m. : by Motion: Shirley Morse 2nd: Keith Wentworth everyone in favor.