

## MADERA COUNTY 4-H

### Washington CITIZENSHIP FOCUS TRIP APPLICATION PROCESS

A 4-H member who meets the following criteria will be eligible for financial help from Madera County Leaders Council as a delegate to Washington Citizenship Focus:

- \*Be 15 years old or older at time of trip.
- \*Completed two years and currently serving as a Jr/Teen Leader
- \*Submit **completed** Washington Citizenship Focus Trip application and supporting documents by **deadline**.
- \*Submit Madera County Citizenship pre-application criteria with items completed checked, initialed and dated by citizenship or community club leader and documentation attached. Washington Focus applicants must have completed one item from five (5) different areas of the criteria.
- \*Submit a copy of a 3-5 minute speech (minimum 2 pages double spaced) which will be given at WA \*Citizenship Focus interview (Topic: Why I would like to be selected as a citizenship delegate).
- \*Submit two sealed letters of reference (letters cannot be from relatives)
  - One from a 4-H Community Club Leader
  - One from another person in or out of 4-H
- \*Complete Washington Citizenship Focus interview (must be in 4-H uniform). A written critique of the member's communication skills will be sent to the member following their interview.

#### Schedule of Activity

4-H members applying as delegates will attend and participate fully in all citizenship meetings as needed. This year long project will require a great deal of time and parental support. Delegates will take a team approach and effort on all Citizenship activities. An advisor will be appointed to assist delegates in their trip. Chaperones must apply through the State 4H Office. It is the delegate's responsibility to communicate with the advisor.

<	October	*Registration opens through the State 4H office. Trip Deposit is <b>DUE</b> at that time.
<	November-January	*Develop citizenship plan of action, work on fund-raisers (maximum of three)
<	Late-January	*Submit plan of action.
<	January-March	*Complete Citizenship Study Guide booklet( <b>If Applicable</b> ), work on fund-raisers
<	Mid-March	*Submit completed citizenship booklet and balance of trip fees (approximately \$1800) to 4-H Office
<	March-May 15th	*Finalize fund-raising efforts
<	Jan-May	*Attend Webinar Citizenship Orientations.... <b>Dates to be determined by the State 4H Office.</b>
<	August	*Develop a presentation and give to at least one other 4-H Club
<	September	*Write an article on trip for 4H Newsletter and give formal report on trip to 4-H Leaders Council

*Lack of completion of asterisked items will result in the member being unable to attend the Washington Citizenship Focus Trip, or re-payment of funds used to attend the trip that was distributed by Madera County 4H Leaders Council.*

#### WA Citizenship Focus Trip Budget

Leaders Council funds: (no more than \$175 per delegate) toward WA Citizenship Focus delegates.  
(Achievement Night Auction Funds will be determined by Leaders Council.)

**Conference Only Package: \$2949.00 approx. June 2019**

This 8-day trip is packed with educational adventure as participants tour our nation's Capital and learn how our national government works. Trip includes a pre-conference day of site seeing plus attendance at National 4-H's Citizenship Washington Focus Conference which includes touring many of the major sites in the National Mall. Cost includes transportation (air and ground), housing and most meals plus access to the tour sites.

**Extended Conference Package: \$3800.00 approx. June 2019**

This 11-day trip includes the above conference only package plus 4 extra days of educational tours of Gettysburg, PA, Philadelphia, PA and Baltimore, MD culminating with the 4<sup>th</sup> of July fireworks celebration at Baltimore Harbor. Cost includes transportation (air and ground), housing and most meals plus access to the tour sites.

#### Fund Raising:

Delegates participate in no more than three fund-raisers to raise part or all of their conference fees. All delegates must participate in all fundraising. Profits from fund raisers will be credited to delegate earned. Individual earnings over cost of trip will be credited equally among remaining delegates. Funds raised in excess of trip costs will revert to Leaders Council.

**MADERA COUNTY 4-H**  
**Washington CITIZENSHIP FOCUS TRIP APPLICATION**  
 PLEASE TYPE OR PRINT. USE BLACK INK ONLY.

\_\_\_\_\_  
 Name Male/Female

\_\_\_\_\_  
 Address Birth Date

\_\_\_\_\_  
 City Zip Code Telephone Day Evening

\_\_\_\_\_  
 Parent's or Guardian's Name

\_\_\_\_\_  
 Name of 4-H Club Years in 4-H

\_\_\_\_\_  
 School Attending Grade/Year

*We can provide assistance for delegates with disabilities, if requested. If you would like assistance, please fill in the following:*

*Type of assistance requested:*

Required signatures:

**I have read the Washington Citizenship Focus Trip schedule of activity and budget with my parent(s) and agree to follow the requirements and responsibilities outlined for this program.**

\_\_\_\_\_  
 4-H WA Citizenship Focus Delegate Date

\_\_\_\_\_  
 Parent or Guardian Date

\_\_\_\_\_  
 4-H Community Club Leader Date

\_\_\_\_\_  
 4-H Youth Development Advisor Approval Date

**Application Questions:**

***Follow these instructions:***

1. Attach pre-application criteria form with application.
2. Attach one single spaced, single sided page describing the five activities completed from the pre-application criteria.
3. Attach documentation of the five activities completed.
4. Attach one page with three paragraphs(each not exceeding 250 words) describing the following:
  - a) What is your most significant experience as a Jr/Teen Leader (one paragraph).
  - b) One of your major 4-H community Service activities (one paragraph).
  - c) Your experience speaking in front of an audience (one paragraph).
5. Attach written copy of 3-5 minute speech (minimum 2 pages double spaced) which will be given at WA Citizenship Focus interview.

Confidential

Due Date October

**Madera County 4-H Washington Citizenship Focus Trip Program  
Letter of Reference Form**

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**Youth Delegate's Name**

**Club**

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The above named individual has applied for the Madera County 4-H WA Citizenship Focus Trip Program administered by the Madera County 4-H Leaders Council. The Citizenship Program provides recognition and further opportunities for service for outstanding teenage 4-H members. WA Citizenship Focus Trip delegates represent the 4-H program at a State 4-H conference and county-sponsored activities and events.

Name of Recommender: \_\_\_\_\_ How long have you know applicant?

Relationship to Applicant:  4-H Community Club Leader       Another person in or out of 4-H

Please provide narrative comments about the applicant's teamwork, leadership, and communication skills.

Youth Delegate's Name

Club

**MADERA COUNTY 4-H  
WA/WA CITIZENSHIP FOCUS DELEGATE  
Evaluation Sheet**

	<b>Evaluation Topics</b>	<b>Possible Points</b>	<b>Scored Points</b>	<b>Comments</b>
<b>1.</b>	<b>Organization of Written Communication Skills</b>			
	<b>Presentation of accomplishments</b>	<b>10</b>		
	<b>Punctuation and grammar</b>	<b>10</b>		
<b>2.</b>	<b>Speech</b>			
	<b>Ability to speak effectively</b>	<b>10</b>		
	<b>Logical organization of ideas</b>	<b>10</b>		
	<b>Voice is clear and loud</b>	<b>10</b>		
	<b>Eye contact</b>	<b>10</b>		
<b>3.</b>	<b>Interview</b>			
	<b>Poise and self-confidence</b>	<b>10</b>		
	<b>Response to questions</b>	<b>10</b>		
	<b>Appearance - clean and neat</b>	<b>10</b>		
	<b>Enthusiasm</b>	<b>10</b>		
		<b>100</b>		

**Additional comments:**