

# **Yolo County 4-H All Star Handbook and Application**

**Revised 5/13/2020  
Guidelines and Application for  
Current and Future All Stars**

# Table of Contents

- Part One: The All Star
- Part Two: Selection of the All Star
- Part Three: The All Star Team
- Part Four: Cooperative Extension Job Descriptions
- Part Five: The Calendar
- Part Six: The Donation Letter
- Part Seven: The Application—DUE **June 1 by 5pm**
  - The Checklist
  - The Question Sheets
  - The Summary Form
  - Three Recommendation Letters
- Part Eight: The Judging Sheets

# THE ALL STAR

## What is an All Star?

The Yolo County 4-H All Star rank is the highest countywide 4-H achievement. Only qualified 4-H members will attain this rank. A person who has achieved this rank is designated as an All Star. An All Star has shown and continues to exemplify:

- Enthusiasm and commitment to the 4-H Program
- Contribution to the 4-H Program
- Citizenship and community pride
- Leadership
- Teamwork
- Enjoyment of public speaking
- A positive role model for all 4-H members

The 4-H members that are chosen to be All Stars have shown exemplary accomplishments in the 4-H Program and the community. The rank of 4-H All Star should not be looked upon as an award only, but as a responsibility. All Stars work together as a team to participate in, lead and promote the 4-H Program.

## What are the Qualities of an All Star?

An All Star will:

- **Demonstrate commitment.** An All Star exhibits commitment to 4-H and youth in Yolo County. The All Stars will promote 4-H and All Star team membership.
- **Be active.** An active member knows when All Star meetings and activities are held and participates to his/her fullest.
- **Be responsible and reliable.** An All Star follows through on assigned responsibilities, recognizing that his/her behavior may affect other All Stars, 4-H parents, advisors, leaders, sponsors or 4-H youth.
- **Be a leader.** Leadership is demonstrated by planning, implementing and evaluating selected county events and activities that the team members participate in.
- **Be a willing attendee and contributor.** The All Star team selects county, regional and state events and activities that the team members participate in.
- **Be a team player.** The All Stars function as a team.
- **Inspire.** An All Star reaches out to everyone, independent of age, interests, or race to inspire 4-H members and youth to do their best.
- **Be an ambassador.** An All Star is an ambassador of 4-H in the community. The All Star team participates in selected community service projects and publicizes their activities in timely news articles for the 4-H Family Newsletter and community media.
- **Be a model citizen.** An All Star exemplifies citizenship by complying with the 4-H Code of Conduct and demonstrating behavior that is desired of 4-H members and youth in the community.

### **What Do All Stars do?**

Yolo County All Stars are ambassadors of the 4-H program. As ambassadors, the All Stars visit 4-H clubs, reach out to other organizations within the local community, and participate in county 4-H events and activities. They also plan and participate in state and regional leadership events and conferences.

All Stars provide 4-H leadership. They plan and lead county leadership training. They also organize and serve as Master of Ceremonies for a variety of county-wide events.

All Stars are role models for 4-H youth. They maintain communication with 4-H leaders and set an example for younger members to work toward the goals of 4-H.

All through the All Star experience, each All Star is confronted with new and challenging situations allowing them the chance to learn, to grow, to teach and to make a difference. This is what the All Star program is all about!

### **What are the Duties of an All Star?**

The All Stars, as a team, are expected to:

- Meet as an All Star team
- Attend and be ambassadors to Yolo County events, including but not limited to Achievement Night, Presentation Day, and Spring Show events and activities.
- Plan and conduct a Yolo County Leadership event
- Participate in Yolo County officer training
- Attend leadership training events
- Participate in community outreach or community service projects, including but not limited to National 4-H week activities and the Yolo County Fair booth
- Visit 4-H clubs, install officers and talk about the All Star program
- Promote the 4-H program to non-4-H organizations
- Build the All Star team through fun All Star team building events
- Attend Yolo County Leader's Council meetings
- Plan and conduct All Star Selections

### **What Meetings Do All Stars Attend?**

All Stars continue to attend their 4-H club and project meetings. All Stars attend regularly scheduled meetings, planning meetings and scheduled events/activities.

# SELECTION OF THE ALL STAR

## Who Can Apply to Become an All Star?

A 4-H member can apply to become a Yolo County 4-H All Star if he/she:

- Is enrolled as a 4-H member and eligible to be enrolled the following year
- Is between fifteen (15) and nineteen (19) years of age during the application year (will turn 15 by 12/31/2020).
- Has earned gold star rank
- Has demonstrated leadership within his/her club and has assumed two or more county leadership roles during his/her 4-H membership, one of which occurs during the year of application

A county leadership role is defined as organizing or implementing an activity to share knowledge or help others reach their goals beyond a 4-H club. Examples include, but are not limited to, the following:

- Spring Show activity chair
- Chair or active member of a county-wide activity or event such as Achievement Night Awards Ceremony, Presentation Day, a county-wide project group, county-wide project shows, and Yolo County Fair Junior Building
- Club delegate to Yolo County 4-H Club Council
- Junior or teen leader of a county-wide or area (two or more clubs) project group
- Summer Camp youth staff

## SELECTION CALENDAR

**All forms must be emailed to Delynda Eldridge, 4-H Program Rep for Yolo County**

June 1: Club leaders submit name of club representative for All Star Selection Committee to 4-H Office

June 1 @ 5pm: All Star Application forms and Record Books are due

June TBD: One representative per club, plus All Stars (no parents or siblings of applicants) to review the applications

**Zoom meeting date/time TBD**

June 24, 2020 @ 7pm: 4-H Council Meeting – Announcement of new 2020-2021 All Stars

July 2020 TBA: Planning Meeting for 2020-2021 All Stars

For additional information contact the All Star Advisor:

Delynda Eldridge, [djeldridge@ucanr.edu](mailto:djeldridge@ucanr.edu)

## How Does One Apply to become an All Star?

To apply to become a Yolo County 4-H All Star, a candidate must submit the following materials to the Yolo County 4-H Office by the established June due date:

- A current, up-to-date 4-H Record Book  
The record book will be returned to the candidate in time for county-wide judging. (Note: a book will not be disqualified if the suggested order is not followed, but it could count against the candidate if items are difficult to find.)
- The All Star application, consisting of
  - 1 The Checklist
  - 2 The Question Sheet
  - 3 Résumé
- Three letters of recommendation  
The letters must be written by:
  - 1 An adult leader involved in the 4-H Community Club
  - 2 An adult not involved in the 4-H program such as a teacher, principal, employer, coach, or member of the clergy
  - 3 An adult or youth leader who has worked with you in assuming a county 4-H leadership role

Letter of Recommendation Notes:

*The letters of recommendation must be received, with the Record Book and application on or before the designated date and time. The letters must be emailed directly to Delynda Eldridge ([djeldridge@ucanr.edu](mailto:djeldridge@ucanr.edu)) or mailed to or put in drop box at the Yolo County 4-H Office, 70 Cottonwood Street, Woodland, CA 95695. If mailed, postmark by May 29, 2020. The letters of recommendation are confidential and should not be provided to candidates prior to All Star Selection. After All Star Selection, individuals who wrote letters may provide copies to the candidate if they wish.*

*\*A parent and/or guardian of an applicant CAN NOT write a letter of recommendation.*

\*Note: Due to COVID-19, the dates and procedures in the All Star Handbook have been modified to meet social distancing standards.

## How are Candidates Selected?

An All Star Selection Committee is formed each year to select the new All Stars. It consists of representatives from each community club, current All Stars and the All Star Advisors. All clubs are encouraged to participate in the selection committee. Parents and siblings of an All Star candidate may not participate in All Star selection. Each represented club has one vote. All Stars as a group have one vote. All Star Advisors vote only to break a tie vote.

On selection day, the Selection Committee meets without the candidates to review the application materials of each candidate. Each member of the selection committee has an opportunity to review each candidate's application, record book and letters of recommendation. A Yolo County All Star Evaluation Form can be used to assist the selection committee in assessing the candidates. The Selection Committee will discuss

the qualifications of each candidate, clarifying any questions the committee may have about the candidate's record.

At the designated time, the candidates meet with the Selection Committee. The candidates will participate in a group problem-solving activity as a team and present their solution to the committee. Then the committee will conduct individual interviews with the candidates; each candidate will be asked the same set of questions. Committee members have already reviewed the applications and are able to discuss more specific information from these record books and applications with the candidates.

A secret ballot with one vote per club and one vote from All Stars as a group determines whether or not a candidate is selected to be an All Star. A majority of "yes" votes for a candidate selects the candidate. All Stars as a group cast individual secret ballots. In case of a tie vote, more discussion regarding the candidate will take place followed by another vote. If still no majority is reached, the All Star Advisor(s) will break the tie.

Because serving as a 4-H All Star is an honor, high standards of selection are maintained.

Every effort will be made by the All Star Advisor(s) to notify the candidates within 24 hours of the selection results. A notification email to confirm the verbal conversation will be sent within one week to the candidates.

### **How Do All Stars Prepare for All Star Selection?**

The All Stars and All Star Advisors are responsible for organizing the selection process. The tasks include:

- Setting the timeline for the selection process including the application due date and the selection date
- Planning the selection process including the preparation of a list of potential interview questions
- Securing the facilities for the selections
- Arranging for refreshments
- Verifying that the application is complete and the eligibility criteria have been met after the applications have been received.
- Contacting community club leaders to ensure that a representative has been selected and knows the time and location of the selections.
- Explaining the roles and responsibilities of an All Star and the All Star selection process, including forms used, during the selections
- Notifying the candidates of the selection results

# THE ALL STAR TEAM

## **Who are Members of the All Star Team?**

The All Star Team is comprised of the All Stars, All Star Advisors and the parents of the All Stars.

All Stars are eligible to be active members of the All Star Team until December 31st of their 19th birthday year. After graduation from the 4-H program, All Stars are not active members although they retain All Star achievement rank for life. After the first year of service All Stars may choose to be active or inactive members.

An *active member* is a full-fledged participant in All Star meetings and activities.

An *inactive member* is an All Star “not in good standing” that has been discharged. An inactive member cannot represent All Stars at any event or participate in any All Star meetings or activities

*If a member’s conduct violates the All Star or 4-H Member Code of Conduct or the member misses two agreed upon All Star functions without due notification to an All Star Advisor, the member is designated “not in good standing” and is notified to this effect, in writing, by the All Star Advisors. The letter will identify the infractions and specify the consequences, which may include a probationary period (length of which must be specified in the letter). A member “not in good standing” is afforded all the privileges of an active member but may become an inactive member if an additional infraction occurs. A member “not in good standing” may be discharged if the member violates the 4-H Code of Conduct or misses another activity without notification. A discharged member is not eligible for re-election to be an All Star. A member who is “not in good standing” or is discharged may appeal the ruling in accordance with the Yolo County 4-H grievance procedure.*

## **How is the All Star Team Organized?**

The All Star team is a group-lead organization.

### **All Star Advisors**

Each All Star Advisor shall serve a two-year term commencing July 1. To stagger the terms these advisors will be selected every other year. An advisor may be selected to serve multiple terms.

### **How are All Star Advisors Selected?**

The All Star Team shall select the All Star Advisors from an approved set of candidates. This process usually occurs in June after the new All Stars have been chosen.

Any 4-H member may nominate an Advisor candidate. The parent of All Stars may not be nominated. The candidate must be contacted prior to election and be willing to serve

as All Star Advisor. The Yolo County 4-H Youth Development Advisor must approve the All Star Advisor candidates prior to the election. All active All Stars may participate in the election. No current or future advisor shall be present during the Advisor election. A secret ballot may be used.

### **What do All Star Advisors do?**

All Star Advisors:

- Advise, not direct, the activities of the All Star Team
- Counsel, aid, support and promote the All Stars
- Work with the Yolo County Youth Development Advisor and the Yolo County 4-H Leader's Council to coordinate All Star participation in events and activities
- Attend each All Star Team Meeting

An All Star Advisor must sign the position description and may be replaced if the responsibilities described in the signed position description are not fulfilled.

### **What Do All Star Parents Do?**

Parents of All Stars:

- Support All Stars in fulfilling their duties
- May attend All Star meetings
- May participate in All Star activities

### **How are funds raised for the All Star Program?**

The All Star Advisors are responsible for helping All Stars plan and institute fundraisers for their program.

### **How is the All Star Program Evaluated?**

At the end of the year, the All Star team evaluates their achievement based on the goals they had for the year.

### **Amendments to the Handbook**

A 4-H member may recommend changes to the Yolo County 4-H All Star Handbook. Any 4-H member may submit a proposal for an amendment to the Handbook to an All Star Advisor. The All Star Advisor presents the proposal to the All Star Team, which in turn discusses the proposed amendment and makes any necessary revisions. The All Star Team submits the proposed revision to Yolo County 4-H Youth Development Staff for approval. Given the approval of the 4-H Youth Development Advisor the proposed revision is submitted to the Yolo County 4-H Leader's Council. At the following Yolo County 4-H Leader's Council Meeting a majority of the members present must vote in favor of the amendment for it to become effective.

### ***Amendment Record***

Original approval date: 11/20/2002

Revision 1 approval date: 11/20/2003

Revision 2 approved date: 12/14/2006

Revision 3 approved date: 12/2008

Revision 4 approved date: 5/13/2011

Revision 5 written: 4/27/2018

Revision 6 written: 4/1/2019

Revision 7 written: 5/13/2020

# All Star of The University of California Cooperative Extension, Yolo County 4-H Youth Development Program

## *General Description and Objectives of an All Star*

- To be an ambassador of the Yolo County 4-H program
- To develop and apply leadership skills within the 4-H program
- To be an active member of the 4-H All Star team, sharing in goal setting and evaluation activities as well as implementing strategies for meeting the team's goals
- To maintain communication with 4-H leaders and set an example for younger members.

## *Specific Responsibilities*

Duties pertaining to being 4-H ambassadors: visit 4-H clubs, installing officers and presenting the All Star program; promote the 4-H program to other organizations within the community; participate in community outreach or community service projects; participate as Master of Ceremonies at county events; and attend Yolo County events as 4-H role models.

Duties pertaining to developing and applying leadership skills: attend state and sectional leadership training; plan and conduct Yolo County Leadership Training Day; and participate in Yolo County club officer training.

Duties pertaining to being an active member of the 4-H All Star team: attend 80% of All Star team meetings; build All Star team through active participation in at least one All Star team-building event; and participating in the planning and conducting of All Star Selection process.

Duties pertaining to communicating with 4-H leaders: ensure that an All Star attends Yolo County 4-H Leader's Council Meetings, prepare articles; participate in 4-H events; and lead and/or participate in committees and activities, as feasible and appropriate.

## *Relationships*

All Stars are expected to maintain close communication with their All Star Advisors. Each is expected to be responsive to members of the 4-H program and the broader Yolo County community who inquire about 4-H and the All Star Program.

## *Requirements*

A 4-H member is eligible to apply for a position as Yolo County 4-H All Star if he/she

- Is enrolled as a 4-H member and eligible to be enrolled in the following year
- Is between fifteen and nineteen years of age (as of December 31 of the year of application)
- Has earned his/her gold star rank
- Has demonstrated leadership within his/her club and has assumed two or more county leadership roles during his/her 4-H membership

The 4-H member must be selected in accordance with the process described in the Yolo County 4-H All Star Handbook.

### *Rewards*

The All Star rank is the highest countywide 4-H achievement. The 4-H members that are chosen to be All Stars have shown exemplary accomplishments in the 4-H Program and the community. The rank of 4-H All Star should not be looked upon as a recognition award only, but as a responsibility and an opportunity. It offers the 4-H member a position where they can be proud to be associated with the 4-H program, make their voice heard and obtain personal satisfaction serving and promoting the 4-H program.

Upon selection as an All Star the selected individual will receive:

- All Star attire
- Upon request and approval, a portion of the fees for leadership training

### *Time Involved*

The time commitment per year is estimated as follows:

- Attend team meetings: 20 hours
- Ambassador to Yolo County events: 20 hours
- Master of Ceremonies: Achievement Day – 4 hours, Presentation Day– 8 hours, Spring Show – 4 hours
- Leadership training – 4 days
- Yolo County Leadership Training Day – 20 hours
- Community outreach or community service project– 40 hours
- Club visits – 8 hours
- All Star Selection – 20 hours
- Council Representative – 20 hours
- Represent 4-H to non-4-H organizations – 8 hours
- All Star Social Activities including fund raising – 40 hours
- Installation of 4-H officers – 6 hours

Total - Estimated 250 to 300 hours/year.

# All Star of The University of California Cooperative Extension, Yolo County 4-H Youth Development Program

## *Term of Appointment*

One-year, renewable yearly. May be renewed until All Star graduates from 4-H on December 31<sup>st</sup> of their 19<sup>th</sup> year.

## *Commitment to Serve*

I, \_\_\_\_\_ have reviewed this role description and am willing to fill the role of Yolo County All Star. I understand that I am serving at the pleasure of the USSE Yolo County 4-H Youth Development Advisor. I will contact this person if I have any trouble fulfilling the responsibilities of this position.

\_\_\_\_\_  
All Star

\_\_\_\_\_  
Date

\_\_\_\_\_  
All Star Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
4-H Youth Staff

\_\_\_\_\_  
Date

# All Star Advisor of The University of California Cooperative Extension, Yolo County 4-H Youth Development Program

## *General Description and Objectives*

- To be an ambassador of the 4-H All Star program for Yolo County
- To provide leadership within the 4-H program
- To be a mentor of the 4-H All Star Team, leading goal-setting and evaluation activities as well as implementing strategies for meeting the team's goals
- To maintain communication with 4-H Leader's Council President, and the 4-H Youth Development Staff regarding the All Star Program

## *Specific Responsibilities*

Duties pertaining to being 4-H All Star ambassadors: promote the All Star Program by providing information about the All Star program and the All Star Selection Process to 4-H Clubs; provide information to 4-H Clubs and other units regarding opportunities for youth to participate in All Star activities and events at the local, sectional and state levels; solicit funds for the All Star Program; promote the 4-H All Star Program to other organizations within the community; and above all serve as a positive role model, demonstrating the values of 4-H in all interactions with 4-H community members.

Duties pertaining to providing leadership: advise, not direct, all activities of the All Stars; support the planning and conducting of Yolo County Leadership Day; support All Star participation in Yolo County officer training; organize and oversee All Star Selection including soliciting All Star sponsorships and assembling the All Star Selection Committee.

Duties pertaining to mentoring the 4-H All Star team: counsel, aid, and support the All Stars; attend all All Star team meetings; promote camaraderie and teamwork and build the All Star team through at least one All Star team-building event; and act as an arbitrator in disputes involving All Stars.

Duties pertaining to communicating: work with the Yolo County 4-H Youth Development Staff and the Yolo County 4-H Leader's Council to coordinate All Star participation in selected county events and activities; attend Yolo County 4-H Council Meetings; act as chaperones for All Star events and activities; and assist All Stars in their communication with community and 4-H members and clubs.

## *Relationships*

All Star Advisors are expected to maintain close communication with the 4-H Community Club Leaders, Yolo County 4-H Leader's Council and the 4-H Youth Development Staff. All Star Advisors function as a liaison between the All Stars and other 4-H leaders in the county. Any questions or concerns regarding performance of the All Star Advisor are to be discussed in a timely fashion with the 4-H Youth

Development Staff. All Star Advisors nurture relationships with parents of All Stars to support the positive youth development experience of the All Stars.

*Requirements*

A 4-H adult member is eligible to apply for a position as Yolo County 4-H All Star Advisor if he or she

- Is not a parent of an active first year All Star
- Shows commitment to serve as a 4-H volunteer, embracing the values and principles of the University of California Cooperative Extension 4-H Youth Development Program
- Relates well to youth aged 15 to 19 years of age and adults from a variety of backgrounds
- Is eager to learn about strategies for supporting youth development and managing a healthy community-based organization
- Is able to delegate responsibilities and lead effective collaborative efforts with all 4-H volunteers
- Is willing to advise the All Stars in their activities without controlling their decisions
- Is willing to acknowledge difficulties and ask for assistance

The All Star team selects candidates for the All Star Advisor position. The 4-H Youth Development Staff must approve candidates.

*Rewards*

The All Star Advisor is rewarded by the satisfaction resulting from helping youth develop life skills and confidence while contributing to their community. The All Star Advisor has the opportunity to play an important role in the Yolo County 4-H community and communities that would otherwise not be positively affected by the presence of the 4-H Program in Yolo County. The Advisor has the opportunity to develop skills in project management and organizational development and learn how to more effectively foster youth leadership development. The position affords the All Star Advisor the opportunity to meet new people and develop friendships. The All Star Advisor has the opportunity to realize satisfaction from playing a key role in the management of the Yolo County 4-H Program.

*Time Involved*

250 to 300 hours per year

# All Star Advisor of The University of California Cooperative Extension, Yolo County 4-H Youth Development Program

## *Term of Appointment*

The term of the position is two (2) years. Advisors may be selected for multiple terms. Each year two All Star Advisors serve. These are selected on alternate years to provide experience overlap. The term commences on July 1.

## *Commitment to Serve*

I, \_\_\_\_\_ have reviewed this role description and am willing to fill the role of Yolo County All Star. I understand that I am serving at the pleasure of the USSE Yolo County 4-H Youth Development Staff. I will contact this person if I have any trouble fulfilling the responsibilities of this position.

\_\_\_\_\_  
All Star Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
4-H Youth Development Staff

\_\_\_\_\_  
Date

The University of California, in accordance with applicable Federal and State law and University policy, does not discriminate on the basis of race, color, national origin, religion, sex, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. The University also prohibits sexual harassment. Inquiries regarding the University's nondiscrimination policies may be directed to the Affirmative Action Director, University of California, Agriculture and Natural Resources, 3000 Lakeside Drive, 6<sup>th</sup> Floor, Oakland, CA 94612-3560 (510) 987-0096.

# ALL STAR CALENDAR

## July

- July Meeting – Plan Yolo County Fair Booth & Hospitality
- State Leadership Conference

## August

- Yolo County Fair Booth
- Yolo County Fair Hospitality

## September

- September Meeting – Plan Leadership Training Day & Achievement Night
- County Council Meeting, 7 PM, Norton Hall

## October

- National 4-H Week
- October Meeting
- County Council Meeting, 7 PM, Norton Hall
- Leadership Training Day
- Achievement Award Ceremony

## November

- November Meeting
- County Council Meeting, 7 PM, Norton Hall

## December

- December Meeting – Plan January activities

## January

- January Meeting
- County Council Meeting, 7 PM, Norton Hall

## February

- February Meeting
- County Council Meeting, 7 PM, Norton Hall
- Presentation Day

## March

- March Meeting
- All Star Outreach Meeting
- County Council Meeting, 7 PM, Norton Hall

## April

- May Newsletter
- April Meeting - Finalize Spring Show and plan All Star Selection
- County Council Meeting, 7 PM, Norton Hall
- Spring Show (Booth Set up in Exhibit Hall)

## May

- May Meeting
- Spring Show
- All Star Selections
- County Council Meeting, 7 PM, Norton Hall

## June

- June Meeting – Advisor Selection
- County Council Meeting and All Star Installation, 7 PM, Norton Hall

# THE CHECKLIST

Due June 1 by 5pm, email to Delynda Eldridge (djeldridge@ucanr.edu)

NAME: \_\_\_\_\_ CLUB: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

PHONE: \_\_\_\_\_

NAME YOU WANT USED IN PUBLICITY: \_\_\_\_\_

Yes	No	I have read the All Star Handbook, especially sections related to the selection process. My questions and recommendations are noted on the back of this page.
Yes	No	I understand my completed application is due June 1, before 5PM by email to Delynda Eldridge (djeldridge@ucanr.edu)
Yes	No	I understand it is my responsibility to contact individuals to complete letters of recommendation on my behalf. I will insure the 4-H Office receives these forms by 5PM on June 1 either by email to Delynda Eldridge <a href="mailto:djeldridge@ucanr.edu">djeldridge@ucanr.edu</a> or mailed to the 4-H Office 70 Cottonwood Street Woodland, CA 95695 postmarked by May 29..
Yes	No	I understand that my Record Book must be put in the drop box or the mail slot at the 4-H Office (70 Cottonwood Street, Woodland, CA 95695) by June 1 at 5pm. If my Record Book is not received I understand my application is incomplete.
Yes	No	I have specified my sizes for a shirt

**The following items complete your All Star Application:**

The following are provided unattached inside my Record Book cover:

Yes	No	The Checklist (this sheet)
Yes	No	The "Question Sheet"
Yes	No	Résumé

My 4-H Record Book contains the following:

Yes	No	Annual 4-H Personal Development Report <ul style="list-style-type: none"> <li>• Member's Signature</li> <li>• Parent's Signature</li> <li>• Community Leader's Signature</li> </ul>
Yes	No	Current 4-H Records including Youth Leadership
Yes	No	4-H project reports for past years

Letters of Recommendation on All Star Candidate Evaluation Forms are provided in sealed envelopes directly to 4-H office (either email to Delynda or mailed to office) or inserted in Record Book

**\*Please note that a parent and/or guardian of an applicant can NOT write a letter of recommendation.**

Yes	No	<ul style="list-style-type: none"> <li>• An adult leader in your 4-H Community Club.</li> </ul> Name of leader: _____
Yes	No	<ul style="list-style-type: none"> <li>• An adult not involved in the 4-H Youth Program.</li> </ul> Name of adult: _____
Yes	No	<ul style="list-style-type: none"> <li>• An adult/youth leader who has worked with the candidate in assuming a county 4-H Leadership role.</li> </ul> Name of leader: _____

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Please specify your sizes for the following All Star regalia:

Shirt size: \_\_\_Small \_\_\_Medium \_\_\_Large \_\_\_Xlarge \_\_\_XXlarge

# THE “QUESTION SHEET”

Due June 1 @ 5pm, emailed to Delynda Eldridge (djeldridge@ucanr.edu)

NAME: \_\_\_\_\_

USE NO MORE THAN THREE PAGES TO ANSWER THESE QUESTIONS

Can be typed or hand written, please attach answers to this page.

- 1 What does 4-H mean to you?
- 2 What do you want to do to improve 4-H in Yolo County?
- 3 Why do you want to be an All Star?
- 4 How are you going to promote 4-H as an All Star?
- 5 What does citizenship mean to you?
- 6 What is your definition of a team?
- 7 What is your personal plan for Service?
- 8 What would you like to contribute to 4-H while you are an All Star?

# RESUME

Name:

Age

4-H Club:

The résumé should include the following:

- **Your Name and Location:** List at the top of your résumé your name, current address and telephone number, and your permanent address and phone number. You may include any e-mail addresses or fax numbers at which you can be reached.
- **Career Objective:** By stating your career or employment goal, you inform your prospective employer of the type of work you're seeking and the kind of skills you wish to use. For this application indicate your 4-H objective.
- **Education:** Include the full name of the high school or college that you attend, its city and state, and your expected graduation date. Also include other forms of education such as extra classes.
- **Achievements:** This is a great opportunity to list any awards you received, highlight 4-H achievements, your GPA if it is above a 3.0, and any clubs, established musical ensembles, or sports teams that have honored you.
- **Activities:** Highlight 4-H leadership, community service, church, school and other club leadership activities. Include organization, your position, and dates of activities. Include at least the two county-wide 4-H leadership activities that qualify you for an All Star position.
- **Experience:** Include any positions (paid and unpaid) in which you acquired and utilized skills generally relevant to your desired position (4-H All Star): previous jobs, internships, extracurricular activities, volunteer activities, summer employment etc.
- **Hobbies/Interests:** List your experiences or hobbies here. Many employers like to hear about your interests outside of business.
- **Skills/Qualifications:** This could include CPR, Microsoft Word, foreign language proficiency etc.
- **References:** "References available on request". Don't include names in your résumé. When references are requested they might include people with titles like teachers, doctors, administrators, etc. Be sure to include addresses and phone numbers of these people. Make sure to contact these people either by phone or letter before you identify them.

## Sample Résumé

Joe Clover  
12345 Green Lane  
Anytown, CA 54321

- Objective: Any county 4-H All Star
- Education: Anytown High School, Anytown, CA  
High School Diploma expected, June 2010
- Achievements: 4-H County Winner, Plant Science 2007  
4-H County Winner, Leadership 2008  
Maintained 3.8 Grade Point Average  
California Scholarship Federation (2 years)
- Activities: 4-H Youth Project Leader – Plant Science 2005-8  
President, XYZ 4-H Club 2007-8  
Yolo County Community Service 4-H Project Leader 2007-8  
4-H Plant Science Spring Show Leader, 2006-7  
Member, Spanish Club 2006-8  
Assistant Editor, “Anytown Times” School Newspaper 2007-8
- Experience: Summers 2006-2008  
Anytown Java Shop  
Anytown, CA 54321  
Assistant Manager - Supervised 8 employees
- Hobbies/ Interests: Gardening  
Water Skiing  
Weight Training  
Piano
- References: References available on request

# Evaluation Form

Applicant's Name \_\_\_\_\_

*The rank of 4-H All Star should not be looked upon as an award only, but as a responsibility, and selection should be made from that viewpoint. Since serving as a 4-H All Star is an honor, high standards of selection should be maintained. This confidential form is for the All Star Candidate Reviewer's use only. A completed form will not be shared with the candidate.*

Evaluation Criteria	Max Points	Score	Notes on Application	Notes on Selection Meeting
<p style="text-align: center;"><b>4-H Participation and Achievement</b></p> <p>Has made significant contribution to the 4-H program. Demonstrated growth and knowledge of projects through participation in club, county, regional, and state activities</p> <p>Refer to record book and Application</p>	10			
<p style="text-align: center;"><b>Citizenship/ Community Pride</b></p> <p>Has demonstrated citizenship and concern, i.e. club officer</p> <p>Refer to record book, application and recommendation letters</p>	10			
<p style="text-align: center;"><b>4-H Leadership</b></p> <p>Has demonstrated leadership within the club and county</p> <p>Refer to the record book leadership project plan and reports, application and recommendation letters</p>	20			
<p style="text-align: center;"><b>Plan of Action</b></p> <p>Has a plan of action for All Star tenure</p> <p>Refer to all questions on application</p>	10			

<p><b>Team Member</b> Has exhibited the ability and interest in being a team member</p> <p>Recommendation letters and team activity during selection meeting</p>	10			
<p><b>Communication Skills</b> Able to clearly deliver a prepared talk and an extemporaneous talk, communicate in a self-confident manner</p> <p>Consider verbal communication during selection meeting</p>	20			
<p><b>4-H Role Model</b> Demonstrated respect in language and behavior, mature attitude/manner toward questions asked, neat appearance</p> <p>Consider selection meeting and recommendations</p>	10			
<p><b>Commitment</b> Willing to remain a 4-H member, commit time to All Star activities without complaining, and is receptive to new ideas and new challenges)</p> <p>Consider recommendation letters and Interview</p>	10			
<p>Total</p>	100			